



**CONTINUING PROFESSIONAL DEVELOPMENT (CPD)
 APRIL 1ST, 2009 – MARCH 31ST, 2010 COMPLIANCE DECLARATION
 TO BE COMPLETED BY ALL MEMBERS OF THE INSTITUTE**

Member Name _____
 Address _____

 City _____
 Prov/Territory _____ Postal Code _____

MEMBER DECLARATION:

I have reviewed both the annual and 3-year rolling total requirements and make the following declaration:

	<i>Check applicable boxes</i>	
	Annual	3-year Rolling
I COMPLY with the minimum CPD requirements	<input type="checkbox"/>	<input type="checkbox"/>
I DO NOT COMPLY with the minimum CPD requirements A letter to Council <u>must be</u> enclosed explaining the reasons for non-compliance and your plan / timelines to address this shortfall.	<input type="checkbox"/>	<input type="checkbox"/>
I AM A NEW MEMBER having been admitted to the ICANT/NU after April 1, 2007; accordingly, at this time I do not have a 3-year rolling total requirement. As required, I have completed my 2010 annual CPD declaration above.	Declare Above	<input type="checkbox"/>

I AM FULLY EXEMPT from the minimum CPD requirements
 I declare that the membership committee has reviewed and accepted my application for exemption according to section 12.06 of the Institute By-laws

I understand that the Institute may subsequently request information to support my CPD declaration and I have maintained the appropriate CPD records; these records will be made available on request.

 Member's signature Date

Reporting Deadline
 June 1st, 2010

MINIMUM CPD REQUIREMENTS:

Annually

- 20 hours

3-year rolling

- 120 hours

At least ½ of all CPD must be verifiable

CPD hours are accepted from any provider as long as the topic relates to your professional roles and responsibilities

*Annual reporting period:
 April 1 to
 March 31*

*Send completed forms to:
 ICANWT and NU
 Box 2433
 Yellowknife, NT
 X1A 2P8*

Fax: (867) 920-4135

*Email:
 caitlinlacey@yel.mackay.ca*